

Instructions for Ordering FFA Jackets/ Scarfs

For _____

1. Open your browser and type www.shopffa.org
2. Click **LOG IN or SIGN UP**
3. Click **Don't Have an Account Sign Up**
4. Registration
 - a. Type in your first name
 - b. Type in your last name
 - c. Type in your email address
 - d. Find Texas in the drop-down list.
 - e. Type "Foster FFA for invite code – Then select TX1122 Foster FFA

* you can also do a guest login

Then click on **NEXT** at the bottom of page

5. On the next page.
 - a. Type in your Birthdate
 - b. Make a username
 - c. Make a password (must have at least one letter and number in it of page)
 - d. Confirm the password
6. It will inform you that it has sent you a verification code.
 - a. Enter the verification code
 - b. Complete the profile page

Next it will prompt you to sign in.

Then follow ordering instructions below.

7. Click on Official Dress then either "Mens or Womens"

(Note: This has been predetermined when you were originally fitted with a demo jacket)

8. Click on the picture of the jacket
9. Click on "Select Options" under "Men's Official Jacket"
(Note: Select the \$55.00 jacket not the tailored.)
10. Select "Standard Jacket" under TYPE
11. Select Size (Note: Size has been predetermined when you were originally fitted with a demo jacket)
12. Click on **personalize**
 - a. Next to CHAPTER NUMBER Click [CHANGE]
 - Type TX1122
 - b. Type in Advisor Name ~~Phillip Thielmann~~ Morgan Kizziah
 - c. Type in your name _____

NOTE: **NO NICKNAMES (State Rule!!!!)** The rest of the information is filled in for you

- d. Click "Add to Cart"
13. To order the Ties or Scarfs click on Official Dress at top left side of screen.
 - Select gender (MEN'S OR WOMEN'S)
 - Depending on if your male or female select NECKTIES or SCARFS

Select the necktie or scarf that best suites you.

Then select quantity then "add to cart"

NOTE: IT IS MANDATORY TO PURCHASE A NECKLTIE OR SCARF. IT IS PART OF OFFICIAL DRESS.

14. Click on Grocery cart at top right of screen
15. Review your order and click on **Proceed with Checkout**
16. Selecting Ground Shipping takes about 14 days.